

CONNERTON EAST COMMUNITY DEVELOPMENT DISTRICT

District Office – Wesley Chapel, Florida (813) 994-1001
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614

February 28, 2022

Board of Supervisors
**Connerton East Community
Development District**

AGENDA

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Connerton East Community Development District will be held on March 8, 2022 at 9:30 a.m., at the offices of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544. The following is the agenda for the meeting:

BOS MEETING:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Audit Committee Meeting Minutes for February 8, 2022 Tab 1
 - B. Consideration of Regular Board of Supervisors Meeting Minutes for February 8, 2022 Tab 2
 - C. Ratification of Operation & Maintenance Expenditures for January 2022 Tab 3
- 4. BUSINESS ITEMS**
 - A. Acceptance of Audit Committee Recommendation
 - B. Discussion of Bond Issuance
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. Interim Engineer
 - C. District Manager
- 6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,
Debby Wallace
Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CONNERTON EAST
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee Meeting of the Connerton East Community Development District was held on **Tuesday, February 8, 2022 at 9:32 a.m.** at the offices of Rizzetta & Company, located at 5844 Old Pasco Road, Suite 100, Wesley Chapel FL 33544.

Present and constituting a quorum:

Kelly Evans	Board Supervisor, Committee Member
Laura Coffey	Board Supervisor, Committee Member (via conf. call)
Lori Campagna	Board Supervisor, Committee Member
Christopher Smith	Board Supervisor, Committee Member

Also present were:

Debby Wallace	District Manager, Rizzetta & Company
John Vericker	District Counsel, Straley Robin Vericker (via conf. call)
Brian Surak	District Engineer, Clearview
Scott Brizendine	VP CDD Operations, Rizzetta & Company (via conf. call)
Bill Johnson	Manager, Financial Services, Rizzetta & Company (via conf. call)
Audience	None

FIRST ORDER OF BUSINESS

Call to Order

Ms. Debby Wallace opened the Audit Committee Meeting in person at 9:32 a.m. and noted that there were no audience members in attendance.

SECOND ORDER OF BUSINESS

**Ranking of Proposals for Auditing
Services**

The Committee Members considered the audit service proposals for Berger, Toombs, Elam, Gaines & Frank and Grau & Associates. The Committee requested Ms. Wallace to try and collect one (1) more proposal and keep contracts to three (3) years instead of five (5).

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THRID ORDER OF BUSINESS

Continuance

On a motion from Ms. Campagna, seconded by Ms. Evans, the Board continued the audit committee meeting at 9:35 a.m. to March 8, 2022 at 9:30 a.m. at the offices of Rizzetta & Company, located at 5488 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544, for the Connerton East Community Development District.

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Assistant Secretary

Chairman / Vice-Chairman

DRAFT

Tab 2

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CONNERTON EAST
COMMUNITY DEVELOPMENT DISTRICT**

The regular Meeting of the Board of Supervisors of Connerton East Community Development District was held on **Tuesday, February 8, 2022 at 9:37 a.m.** at the offices of Rizzetta & Company, located at 5844 Old Pasco Road, Suite 100, Wesley Chapel FL 33544.

Present and constituting a quorum:

Kelly Evans	Board Supervisor, Committee Member
Laura Coffey	Board Supervisor, Committee Member (via conf. call)
Lori Campagna	Board Supervisor, Committee Member
Christopher Smith	Board Supervisor, Committee Member

Also present were:

Debby Wallace	District Manager, Rizzetta & Company
John Vericker	District Counsel, Straley Robin Vericker (via conf. call)
Brian Surak	District Engineer, Clearview
Scott Brizendine	VP CDD Operations, Rizzetta & Company (via conf. call)
Bill Johnson	Manager, Financial Services, Rizzetta & Company (via conf. call)
Audience	None

FIRST ORDER OF BUSINESS

Call to Order

Ms. Debby Wallace opened the regular CDD Meeting in person at 9:37 a.m. and noted that there were no audience members in attendance.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience members present.

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51 **THIRD ORDER OF BUSINESS** **Consideration of Regular Meeting**
52 **Minutes for December 14 2021**
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On a Motion by Ms. Evans, seconded by Mr. Smith, with all in favor, the Board of Supervisors approved the Regular Meeting Minutes for December 14, 2021 for the Connerton East Community Development District.

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55 **FOURTH ORDER OF BUSINESS** **Consideration of Operation and**
56 **Maintenance Expenditures for**
57 **November & December 2021**
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On a Motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for November 2021 (\$457.40) and December 2021 (\$27,968.14) for the Connerton East Community Development District

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60 **FIFTH ORDER OF BUSINESS** **Consideration of Preliminary**
61 **Supplemental Report**
62

63 Mr. Johnson presented the Preliminary Supplemental report to the Board.
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On a Motion by Ms. Evans, seconded by Mr. Smith, with all in favor, the Board of Supervisors approved the Preliminary Supplemental Report, as presented, for the Connerton East Community Development District.

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66 Mr. Surak updated the Board on permits and challenges with SWFWMD.
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68 **SIXTH ORDER OF BUSINESS** **Acceptance of Audit Committee**
69 **Recommendation**
70

71 This was tabled.
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73 **SEVENTH ORDER OF BUSINESS** **STAFF REPORTS**
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75 **A. District Counsel**
76 No report.

77 **B. District Engineer**
78 No report.
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80 **C. District Manager Report**

81 Ms. Wallace reminded the Board of Supervisors of the next meeting is scheduled
82 for March 8, 2022 at 9:30 a.m.
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84 Ms. Wallace stated the Connerton East CDD website is up and running as of
85 January 6, 2022.
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EIGHTH ORDER OF BUSINESS

Supervisor Requests

Ms. Evans provided an update on Parcel 219 reclaimed water meters and the expected turnover of the landscaping in 45-60 days.

NINTH ORDER OF BUSINESS

Adjournment

On a motion from Ms. Campagna, seconded by Mr. Smith, the Board approved to adjourn the meeting at 9:49 a.m. for the Connerton East Community Development District.

Assistant Secretary

Chairman / Vice-Chairman

DRAFT

Tab 3

CONNERTON EAST COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida · (904) 436-6270

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

Operation and Maintenance Expenditures January 2022 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2022 through January 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$4,396.60**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Connerton East Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2022 Through January 31, 2022

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta & Company, Inc.	1024	INV0000064584	District Management Fees 01/22	\$ 3,200.00
Straley Robin Vericker	1022	20831	Legal Services 12/21	\$ 897.10
Times Publishing Company	1023	0000201169 12/22/21	Account #318476 Legal Advertising 12/21	\$ 124.00
Times Publishing Company	1023	0000201447 12/26/21	Account #318476 Legal Advertising 12/21	<u>\$ 175.50</u>
Report Total				<u>\$ 4,396.60</u>